

Proposed Minutes of the
Chesterfield Township Library
Regular Board Meeting
June 12, 2024

Library Board President, Murney Bell, called the meeting to order at the Chesterfield Township Library, located at 50560 Patricia Avenue, Chesterfield Township, MI at 6:30 p.m.

PRESENT:

Murney Bell, Annette Goike, Megan Rock, Heather Morrison

ALSO PRESENT:

Eric Magness-Eubank, Library Director; Breck McCrory, Deputy Director; Hillary LaBonte, Accounting Administrator

ABSENT:

Stephen Bawks, Troy Cunningham

Approval of Agenda:

Motion by Trustee Goike to approve the meeting agenda. Support by Trustee Morrison.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Approval of Consent Agenda:

The Consent Agenda contained minutes for the May 15, 2024 meeting, YTD Budget Report for May 2024, Treasurer's Report for April 2024, Expense Report for May 2024, Director's Report, and the Statistical Report for May 2024. Motion by Trustee Goike, with support by Trustee Rock to approve the Consent Agenda.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Old Business:

Action Item 5A - "Strategic Plan" - The Library Director updated the Board on the progress regarding the strategic plan.

NO ACTION

Action Item 5B - "30th Anniversary" - The Library Director updated the Board on the progress for the Library's 30th anniversary celebrations.

NO ACTION

Action Item 5C - "Other" - The Library Director updated the Board on the Library's Financial Agreement with the township.

NO ACTION

New Business:

Action Item 6A - "Fundraising Presentation" - The Deputy Director presented on her attendance of a workshop from Indiana University on fundraising and development.

NO ACTION

Action Item 6B - "2025 Budget Calendar" - The Library Director reviewed the upcoming activities to prepare the 2025 budget.

NO ACTION

Action Item 6C - "Personnel" - The Library Director reviewed items under review from the Personnel Committee, including the Director's upcoming performance review, the process for hiring for the Marketing position, adjustments to the Deputy Director's job description, and adjustments to the staff organization.

PUBLIC COMMENT

PUBLIC COMMENTS

None

Adjournment:

ADJOURNMENT

Motion by Trustee Morrison with support by Trustee Rock to adjourn at 7:02 PM.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Next Meeting Date:

July 17, 2024

Heather Morrison, Secretary